

**MINUTES  
AFTON TOWNSHIP  
REGULAR MEETING  
October 11, 2022**

The regular meeting of the Afton Township Board was convened at 7:00 p.m. on Tuesday, October 11, 2022, at the Elva Town Hall with Supervisor Randall Bourdages presiding.

**SALUTE TO THE FLAG**

Supervisor Bourdages requested everyone stand for the Pledge of Allegiance.

**ROLL CALL OF ELECTED OFFICIALS**

The roll call was conducted by Clerk Hellmuth; Supervisor Randall Bourdages, Highway Commissioner James Elliott, Trustees Julie Barr, Craig Donnelly, and Steve Schramm, and Clerk Sherry Hellmuth answered the call. Trustees Eric Christensen missed roll call but was in attendance by 7:12 p.m. All elected officials were present.

**APPROVAL OF THE AGENDA**

The October meeting agenda was provided, via email, to all members of the board on October 6, 2022. A motion to approve the agenda was made by Trustee Barr. The motion was seconded by Trustee Donnelly. Motion passed by voice vote.

**APPROVAL OF THE MINUTES**

The September meeting minutes were provided, via email, to all members of the board on October 6, 2022. A motion to approve the minutes of the regular township board meeting held on September 13, 2022, was made by Trustee Donnelly. The motion was seconded by Trustee Barr. Motion passed by voice vote.

**APPROVAL OF CLAIMS**

Supervisor Bourdages provided, a copy of the check register and the current month's expense report for the township and road district.

Supervisor Bourdages and Highway Commissioner Elliott reviewed the expense report and claims for the road district. A motion to approve the Afton Township Road & Bridge District Fund Expense Report totaling **\$28,272.72** for the October, 2022, township meeting was made by Trustee Donnelly. The motion was seconded by Supervisor Bourdages. Motion passed by roll call vote.

	<u>Yes</u>	<u>No</u>
Supervisor Bourdages	X	
Trustee Barr	X	
Trustee Christensen (not yet in attendance)		
Trustee Donnelly	X	
Trustee Schramm	X	

Supervisor Bourdages reviewed the expense report and claims for the township. A motion to approve the Afton Township General Fund Expense Report totaling **\$6,800.65** for the October, 2022, township meeting was made by Trustee Barr. The motion was seconded by Trustee Schramm. Motion passed by roll call vote.

	<u>Yes</u>	<u>No</u>
Supervisor Bourdages	X	
Trustee Barr	X	
Trustee Christensen	X	
Trustee Donnelly	X	
Trustee Schramm	X	

**CEMETERY**

Supervisor Bourdages stated that he is currently looking to find a service provider for mowing the cemetery. Additionally, headstone repair companies are being investigated for work to be completed in 2023.

**PUBLIC FORUM**

Notice of the Agenda was posted at the Elva Town Hall on Thursday, October 6, 2022, and was available on the township website at [www.aftontownship.org](http://www.aftontownship.org).

None Present.

**CHAIRMAN’S REPORT**

No Report.

**UNFINISHED BUSINESS**

None

**NEW BUSINESS**

Supervisor Bourdages reviewed the need for an attorney to assist with tax levy determination as a result of the Facebook development which is anticipated to have occupancy approved for some of the completed construction. Mr. Bourdages will be meeting with Diane Chappell, at the DeKalb County Recorder’s Office to obtain information needed to determine the levy. He explained the timeline for bringing a draft of the tax levy to the November meeting, scheduling a required public hearing on the tax levy along with public notice, and then final approval by the board at the regular December 8, 2022 township board meeting. It is anticipated the attorney fees will not exceed \$2,000.

A motion was made by Trustee Christensen to hire Sheryl Churney of Klein, Thorpe & Jenkins, Ltd. to assist with the determination of the Afton Township and Afton Road District tax levies, not to exceed \$2,000. The motion was seconded by Supervisor Bourdages. Motion passed by roll call vote.

	<u>Yes</u>	<u>No</u>
Supervisor Bourdages	X	
Trustee Barr	X	
Trustee Christensen	X	
Trustee Donnelly	X	
Trustee Schramm	X	

**REPORTS FROM ELECTED OFFICIALS**

Supervisor Bourdages – no report.

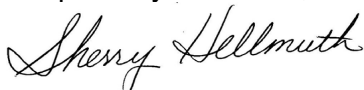
Highway Commissioner Elliott briefly reviewed roads being considered for work next Spring.

Clerk Hellmuth asked anyone who wished to stay and she would assist with getting the new, dedicated email on their mobile devices.

**ADJOURNMENT**

A motion was made by Trustee Barr to adjourn the meeting, and the motion was seconded by Trustee Schramm, with all in favor. The Regular Meeting of the Afton Township Board of Trustees adjourned at 8:00 p.m.

Respectfully submitted,



Sherry Hellmuth, Afton Township Clerk