

**MINUTES  
AFTON TOWNSHIP  
REGULAR MEETING  
February 22, 2024**

The regular meeting of the Afton Township Board was convened at 6:00 p.m. on Thursday, February 22, 2024, at Faranda's Banquets, 302 Grove Street, DeKalb, with Supervisor Randall Bourdages presiding.

**SALUTE TO THE FLAG**

Supervisor Bourdages requested all in attendance to stand for The Pledge of Allegiance to open the regular meeting of the Afton Township Board of Trustees.

**ROLL CALL OF ELECTED OFFICIALS**

The roll call was conducted by Clerk Hellmuth; Supervisor Randall Bourdages, Highway Commissioner, James Elliott, Trustees Julie Barr, Eric Christensen, Craig Donnelly, Steve Schramm, Multi-Township Assessor, Jay Walker, and Clerk, Sherry Hellmuth answered the call. All elected township officials were in attendance.

**APPROVAL OF THE AGENDA**

The February 22, 2024, meeting agenda was provided, via email, to all members of the board on February 19, 2024, was available on the website, and posted at the Elva Town Hall. The agenda was amended to add as new business, the Strategic Planning Workshop. A motion to approve the agenda as amended was made by Trustee Christensen. The motion was seconded by Trustee Donnelly. Motion passed by voice vote.

**APPROVAL OF THE MINUTES**

A draft of the January 16, 2024 regular meeting minutes was provided, via email, to all members of the board on February 19, 2024. A motion to approve the minutes of the regular township board meeting held on January 16, 2024, was made by Trustee Donnelly. The motion was seconded by Trustee Barr. Motion passed by voice vote.

**APPROVAL OF CLAIMS**

Supervisor Bourdages provided copies of the February check register and the current month's expense report for the township and road district.

Highway Commissioner Elliott reviewed the Road District expense report. A motion to approve the Afton Township Road & Bridge District Fund Expense Report totaling **\$31,590.22** for the February, 2024, township meeting was made by Trustee Christensen. The motion was seconded by Trustee Schramm. Motion passed by roll call vote.

	<u>Yes</u>	<u>No</u>	<u>Absent</u>
Supervisor Bourdages	X		
Trustee Barr	X		
Trustee Christensen	X		
Trustee Donnelly	X		
Trustee Schramm	X		

Supervisor Bourdages reviewed the expense report and claims for the township. A motion to approve the Afton Township General Fund Expense Report totaling **\$6,449.22** for the February, 2024, township meeting was made by Trustee Barr. The motion was seconded by Trustee Donnelly. Motion passed by roll call vote.

	<u>Yes</u>	<u>No</u>	<u>Absent</u>
Supervisor Bourdages	X		
Trustee Barr	X		
Trustee Christensen	X		
Trustee Donnelly	X		
Trustee Schramm	X		

### **CEMETERY**

Supervisor Bourdages reported that the cemetery software has been updated to include all deeds. Additionally, Wiltse Landscaping is still under contract for mowing the cemetery. Wiltse Landscaping was recognized for the good work done and the appearance of the Afton Cemetery.

### **PUBLIC FORUM**

No comments

Notice of the Agenda was posted at the Elva Town Hall on Monday, February 19, 2024, and was available on the township website at [www.aftontownship.org](http://www.aftontownship.org).

### **UNFINISHED BUSINESS**

#### **NEW BUSINESS**

The remainder of the meeting was conducted by representatives of the NIU Center for Governmental Studies who are assisting the township with development of a strategic plan. The Afton Township elected officials were led through exercises designed to determine the direction of the strategic plan. This evening was Part I of the workshop. Part II will conclude during the Special Meeting scheduled for March 8, 6:00 p.m., also at Faranda's Banquets.

#### **CHAIRMAN'S REPORT**

No report.

#### **REPORTS FROM ELECTED OFFICIALS**

Supervisor Bourdages – Noted that he will be going to Springfield for Lobby Day on April 17 to speak with legislators about items of importance to Afton Township.

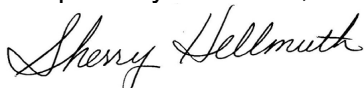
Highway Commissioner Elliott – Reported that all township roads are unposted, work continues on McGirr Rd., and he is planning to replace the mowing tractor this summer.

Clerk Hellmuth – Reminded everyone of the March 1 deadline for submitting required forms to add items to the agenda of the Annual Town Meeting on April 9. The forms are available by contacting the Afton Township Clerk.

#### **ADJOURNMENT**

A motion was made by Trustee Donnelly to adjourn the meeting, and the motion was seconded by Trustee Barr, with all in favor. The Regular Meeting of the Afton Township Board of Trustees adjourned at 8:10 p.m.

Respectfully submitted,



Sherry Hellmuth, Afton Township Clerk