

**MINUTES
AFTON TOWNSHIP
REGULAR MEETING
October 14, 2025**

The regular meeting of the Afton Township Board was convened at 7:00 p.m. on Tuesday, October 14, 2025, at the Elva Town Hall, 16029 Walker Drive, DeKalb, with Supervisor Randall Bourdages presiding.

SALUTE TO THE FLAG

Supervisor Bourdages called the meeting to order with the Salute to the Flag by requesting all in attendance to stand for The Pledge of Allegiance.

ROLL CALL OF ELECTED OFFICIALS

The roll call was conducted by Clerk Matekaitis; Supervisor Randall Bourdages, Highway Commissioner Nelson Hillquist, Trustees Eric Christensen, Craig Donnelly, Jack Walker, and Julie Barr were all present.

APPROVAL OF THE AGENDA

October 14, 2025, meeting agenda was provided via email to all members and was posted at the Elva Town Hall. A motion to approve the agenda was made by Trustee Christensen and was seconded by Trustee Barr. Motion passed by voice vote.

APPROVAL OF THE MINUTES

The draft of September 9, 2025, regular meeting minutes was provided via email to all members of the board. The motion to approve the minutes was made by Trustee Walker and was seconded by Trustee Donnelly. The motion passed by voice vote.

APPROVAL OF CLAIMS

Supervisor Bourdages provided copies of the September check register, current month's expense report, and balance sheet for both the township and road district. All expenses in each report were reviewed and briefly discussed.

A motion to approve the Afton Township Road District Expense in the amount of **\$9241.47** was made by Trustee Barr and was seconded by Trustee Christensen. Motion passed by roll call vote. A motion to approve the Afton Township Expense in the amount of **\$16,281.09** was made by Trustee Walker and was seconded by Trustee Barr. Motion passed by roll call vote.

Roll Call Vote:

Supervisor Bourdages
Trustee Barr
Trustee Christensen
Trustee Donnelly
Trustee Walker

Road District Claims

Yes	<u> X </u>	No	<u> </u>
Yes	<u> X </u>	No	<u> </u>
Yes	<u> X </u>	No	<u> </u>
Yes	<u> X </u>	No	<u> </u>
Yes	<u> X </u>	No	<u> </u>

Township Claims

Yes	<u> X </u>	No	<u> </u>
Yes	<u> X </u>	No	<u> </u>
Yes	<u> X </u>	No	<u> </u>
Yes	<u> X </u>	No	<u> </u>
Yes	<u> X </u>	No	<u> </u>

CEMETERY

Supervisor will attend bi-annual User Conference associated with cemetery software. Repairs for next year are estimated to be near \$20,000 but more detail in the future.

PUBLIC FORUM

No one present

UNFINISHED BUSINESS

- A. Afton logo design finalized with unanimous approval for option #1 with founding year centered.
- B. Cabinet choice is most likely Lowe's but specifics next time. Water line details next month also.

- C. Septic work was bid on by three local companies. Discussion ensued and Trustee Barr made a motion to accept bid from Kyler with Trustee Walker seconding the motion. All approved by voice vote. Electric tankless water heaters will be priced by Supervisor Bourdages.
- D. Township policies are still under review and tied to results of recently completed Township audit.
- E. Red Maple Solar work underway.

NEW BUSINESS

- A. Supervisor Bourdages previously provided hard copy of Afton Annual Financial Report. Trustee Walker made a motion to approve the report and Trustee Donnelly seconded the motion. All approved by roll call vote.
- B. Supervisor Bourdages previously provided hard copy of the Auditor Report. Trustee Christensen made a motion to approve the report and Trustee Barr seconded the motion. All approved by roll call vote.
- C. Trustee Christensen made a motion to move the November meeting which was seconded by Trustee Donnelly. Approved by voice vote moving November meeting to Thursday, November 13 due to Veteran's Day holiday.

COMMITTEE REPORTS:

- The Septic and Well Committee work was discussed previously.
- Emergency Warning committee had no update.
- Broadband Committee had no update.
- Building Committee had no update.

REPORTS FROM ELECTED OFFICIALS

Supervisor's Report

Any updates were reported along with earlier items on the agenda.

Highway Commissioner's Report

No update.

Clerk's Report

No update.

ADJOURNMENT

A motion was made by Trustee Barr to adjourn the meeting, and was seconded by Trustee Christensen, with all in favor. The Regular Meeting of the Afton Township Board of Trustees adjourned at 7:40 p.m.

Respectfully submitted,

Leslie Matekaitis, Afton Township Clerk