

**MINUTES**  
**AFTON TOWNSHIP REGULAR MEETING**  
**MARCH 10, 2026 7:00 p.m.**

The regular meeting of the Afton Township Board was convened at 7:00 p.m. on Tuesday, February 10, 2026, at the Afton Township Hall with Supervisor Randall Bourdages presiding.

**SALUTE TO THE FLAG**

Supervisor Bourdages called the meeting and asked everyone to stand for the Pledge of Allegiance.

**ROLL CALL OF ELECTED OFFICIALS**

The roll call was conducted by Supervisor Randall Bourdages, Highway Commissioner Nelson Hillquist, and Trustees Eric Christensen, Craig Donnelly, Jack Walker, and Julie Barr. Absent: Clerk Matekaitis.

**APPROVAL OF THE AGENDA**

March 10, 2026, meeting agenda was provided via email and posted at the Afton Town Hall. A motion to approve the modified agenda was made by Trustee Christensen and was seconded by Trustee Barr. Motion passed by voice vote.

**APPROVAL OF THE MINUTES**

The draft of February 10, 2026, regular meeting minutes was emailed earlier. The motion to approve the minutes was made by Trustee Donnelly and seconded by Trustee Walker. The minutes were approved by voice vote.

**APPROVAL OF CLAIMS**

Supervisor Bourdages provided copies of the January check register, the current month's expense report, and the balance sheet for both the township and road district. All expenses in each report were reviewed and briefly discussed.

The credit card statements for Afton Township and Afton Road District were presented for review and approval. Trustees approved all expenses and signed the authorization forms.

A motion to approve the Afton Township Road District Expense in the amount of **\$26,874.25** was made by Trustee Walker, seconded by Trustee Barr. Motion passed by roll call vote.

A motion to approve the Afton Township Expense in the amount of **\$16,943.33** was made by Trustee Donnelly and was seconded by Trustee Christensen. Motion passed by roll call vote.

| <b>Roll Call Vote:</b> | <b><u>Road District Claims</u></b> |   |    | <b><u>Township Claims</u></b> |   |    |
|------------------------|------------------------------------|---|----|-------------------------------|---|----|
| Supervisor Bourdages   | Yes                                | X | No | Yes                           | X | No |
| Trustee Barr           | Yes                                | X | No | Yes                           | X | No |
| Trustee Christensen    | Yes                                | X | No | Yes                           | X | No |
| Trustee Donnelly       | Yes                                | X | No | Yes                           | X | No |
| Trustee Walker         | Yes                                | X | No | Yes                           | X | No |

**CEMETERY**

**PUBLIC FORUM**

No one present

**UNFINISHED BUSINESS**

- A. Kitchen Project – Kuhn Plumbing submitted a quote to remove the existing hot water tank, install new hot and cold supply lines, install a new tankless hot water heater, and heat-trace all water lines. The total cost of the project is \$4,691.00. Trustee Walker made a motion to

approve the work in the amount of \$4,691.00, seconded by Trustee Barr. Motion carried.

- a. Kuhn Plumbing submitted a quote to repair the main water line, as there is a leak. This work entails digging outside the building to expose the main water line. Kyler Excavating will dig when he returns to install the spec tank, exposing this area for Kuhn Plumbing. The estimated cost for the project is \$1,390.00. Trustee Christensen moved to approve the estimated cost of \$1,390.00, seconded by Trustee Donnelly. Motion carried,

A. 250<sup>th</sup> Birthday Celebration- Supervisor Bourdages reported that he presented in front of the Afton Forest Preserve board on Thursday, February 26th. He will propose the Movie in the Park concept plan. He mentioned this would have to go before the township board for final approval, but needed the forest preserve approval first. The Afton Forest Preserve Board was very enthusiastic about the project and unanimously approved the movie-in-the-park on Saturday, August 15th, 2026. I will work with Superintendent Terry Hannon on insurance and the rental agreement, and we'll provide more details to the Superintendent as they become available.

- a. Supervisor Bourdages provides the board of trustees with the PowerPoint presentation and reviews the tentative plan to date. This will be a great community event for Afton Township residents and their families. The budget is set for approximately \$12,200. Letters will go out this week to the Food Truck Vendors, if approved by this board. Letters to targeted companies in Afton Township requesting sponsorship went out after the forest preserve's approval plan to get a jump-start on securing sponsorship. After further discussion and clarification, a motion was made by Trustee Walker to approve Movie in the Park for Saturday, August 15<sup>th</sup> and seconded by Trustee Barr. Motion passed. A contingency plan for a rain date and possibly purchasing an insurance policy to protect the township from loss due to weather. It is not out of the question to have Sunday evening as a rain make-up date if Saturday is a rainout.

## **NEW BUSINESS**

- A. Road Commissioner Hillquist informed the Board of Trustees that, after further investigation, it was determined that the town garage property is owned by Afton Township, not the Road District. To allow the Road District to construct a building on the property, he recommended that Afton Township either determine a sale price for the land or transfer the property to the Road District.
  - a. The Road District's attorney has advised that, for the purpose of constructing the building, it would be in the best interest of all parties for the Township to sell, transfer, or give the land to the Road District.
  - b. The Board of Trustees discussed several options: Trustee Barr recommended that the Road District purchase the land from the Township, since the property was originally purchased using Afton Township General Fund dollars, and suggested that a 10-year repayment agreement could be established. Trustee Christensen suggested that, since both entities are part of the same local government, the Township could transfer the land to the Road District. Under this option, the Township would still occupy office space within the building and could enter into a lease or rental agreement that would offset the Township's original land purchase cost of approximately \$80,000.
  - c. The Trustees agreed that this matter should be placed on the agenda for the Annual Township Meeting, allowing residents to review the options and determine how the Township should proceed.

- B. Set the Annual Meeting Agenda for Tuesday, April 14<sup>th</sup>, 7:00 pm. The agenda was reviewed and set. A motion was made by Trustee Christensen and seconded by Trustee Barr. Motion carried.

**COMMITTEE REPORTS:**

- The Septic and Well Committee had no update.
- The Emergency Warning committee had no update.
- The Broadband Committee had no update.
- The Building Committee – The building committee has completed its mission and has provided enough information to the Road Commissioner, so he is able to move forward on a new building plan.

**REPORTS FROM ELECTED OFFICIALS**

**Supervisor's Report**

The Town Hall front door will be evaluated for installation of a handicap-accessible automatic opener. I have a company looking into it, and I will have cost details at the next meeting.

**Highway Commissioner's Report**

Howisen Road could be closed most of the summer for a bridge replacement between McGirr and Miller Roads. More details next month.

**Clerk's Report**

The clerk was absent from the meeting due to a family emergency. The supervisor took the meeting minutes.

**ADJOURNMENT**

A motion was made by Trustee Barr to adjourn the meeting, and was seconded by Trustee Donnelly, with all in favor. The Regular Meeting of the Afton Township Board of Trustees adjourned at 8:12 p.m.

Respectfully submitted,

Randy Bourdages, Supervisor, took minutes for